



# Board of Directors

## Agenda Meeting 8, February 24, 2015

**LOCATION:**

Courtyard by Marriott Edmonton Downtown  
 One Thornton Court @ 99<sup>th</sup> and Jasper Avenue  
 Thornton Room

**ATTENDING:**

**MEMBERS:**

Dr. Lorne Taylor, Chair	Sheila Leggett
Dr. Gregory Taylor, Vice-Chair	Patricia McCunn-Miller
Mike Beaver	Dr. Robert Page
Arlin Hackman	Jay Nagendran, CEO

**RECORDING:**

**STAFF:** Kelly Ness, Senior Advisor to CEO and Board Secretariat Lead, George Murphy, Lead Agency Services; Val Mellesmoen, Communications; Prasad Valupadas, Evaluation and Reporting; Bob Myrick, Field Monitoring; Krista Tremblett, Engagement and Stakeholder Relations (Business Plan performance measures)

**DESIRED MEETING OUTCOMES:**

- Approval of remaining oil sands monitoring work plans for cross-cutting areas
- Approval of 2015-18 AEMERA Business Plan and AEMERA Strategic Plan
- Understanding of work underway related to inclusion of First Nations and Traditional Ecological Knowledge into AEMERA’s programs and activities

10:30-10:45	<b>1. Welcome and Call to Order</b>	Lorne Taylor
	<b>1.1 Chair’s opening remarks</b>	
	<b>1.2 In camera session (if desired)</b>	
	<b>1.3 Approval of agenda and minutes</b>	
	<b>Motion: That the agenda be accepted as presented (or amended).</b> <b>Motion: That the minutes be accepted as presented (or amended).</b>	
	<b>2. Reports</b>	
10:45-11:00	<b>2.1 Report from CEO</b>	Jay Nagendran
11:00-11:30	<b>2.2 Governance and HR Committee Update</b> <ul style="list-style-type: none"> <li>• Follow-up to governance workshop</li> <li>• Verbal report of Feb.23rd committee meeting</li> <li>• Draft minutes from Dec. 10<sup>th</sup> included in package for information</li> </ul>	Gregory Taylor
11:30-12:15	<b>2.3 Finance and Audit Committee Update</b> <ul style="list-style-type: none"> <li>• Verbal report of Feb.23rd committee meeting</li> <li>• Draft minutes from Dec. 10<sup>th</sup> and Dec 18<sup>th</sup> included in package for information</li> <li>• Approval of remaining 2015-16 oil sands monitoring work plans</li> </ul>	Bob Page
12:15-1:00	<b>Presentation at Oil Sands Science Symposium (Shaw Conference)</b>	Hon. Kyle Fawcett

**1:00-1:30 PM LUNCH AT MARRIOTT COURTYARD HOTEL (SEE SCHEDULE OF EVENTS)**

	<b>3. Board Business</b>	
1:30-2:30	<b>3.1 Approval of AEMERA 2015-18 Business Plan and AEMERA Strategic Plan</b>	Jay Nagendran
2:30-3:00	<b>3.2 Update on Work Related to First Nations and TEK</b>	Jay Nagendran
	<b>4. Communications</b>	
3:00-3:30	<b>4.1 Communications Update</b> <ul style="list-style-type: none"> <li>• <i>Science Forum</i></li> <li>• <i>External communications plan/public update on AEMERA activities status</i></li> </ul>	Val Mellesmoen
3:30-4:00	<b><i>In Camera Session</i></b>	

**4:00 PM MEETING ADJOURNED**