

5- YEAR LONG-TERM MONITORING OR OPERATIONAL ACTIVITY WORK PLAN

Changes to this Work Plan are only accepted via an Approved Addendum.

General Information	
Monitoring Category: <i>(From OSM long-term plan; choose from drop-down menu)</i>	OSM Program Office
Strategic Monitoring Objective: <i>(From OSM long-term plan; choose from drop-down menu)</i>	Objective: Administration and Coordination of OSM Program Office
Work Plan Unique Identifier:	R-4-1718
Monitoring Activity Title:	Reporting to Communities on Monitoring Results
Geographic Location <i>(choose from drop-down menu, if Project Location is in more than one area choose from second drop-down)</i>	Province of Alberta
Monitoring Site(s) Coordinates <i>(latitude and longitude)</i>	N/A
Monitoring Organization and Responsible Manager:	Alberta Environment and Parks Donna Chaw
Date Activity initiated:	2017
Specific Project Objective: <i>(State the activity objective addressed through this monitoring)</i>	<p>This project includes science communication and reporting, stakeholder engagement, stakeholder events, public outreach and information sharing with indigenous communities. There are approximately 40 indigenous communities within or bordering the oil sands region. Effective and efficient communication with these stakeholders is important for establishing a positive and beneficial relationship.</p> <p>EMSD's science liaison unit will ensure clarity and ease of access and understanding in the reporting of all scientific communications to the indigenous communities, respecting their culture and world views.</p>
Deliverables (Annual): <i>What Data Reports will be produced and when?</i>	<ul style="list-style-type: none"> • Science products will be produced throughout the year. Timing of deliverables depend on status and schedule of individual projects, and schedule of event. • Examples of deliverables: <ul style="list-style-type: none"> ○ Factsheets ○ Infographics ○ Videos ○ presentations

Project Plan Summary: *Please summarize the monitoring including relevant information such as background, objectives, monitoring area, methods/monitoring design, assumptions, outcomes, and references. These should align with the information provided in Appendix 1: Annual Monitoring Schedule.*

Oil Sands Region Indigenous Community Events

Identify and prioritize community events, meetings, tradeshow, etc. for OSM scientists to speak about their work, or for OSM leaders to speak about updates, OSM framework, and future direction.

This budget item provides travel, communications support and materials for community events. An example of an event for participation/attendance is Treaty Days. Majority of indigenous community have annual treaty days to celebrate their culture. A list of community events will be prepared and reviewed for possible attendance.

Informational Video – Oil Sands Focus

Work with monitoring partners and monitoring and science teams to script and produce video focused on oil sands monitoring and science. Translate completed video into Aboriginal languages.

Information Products for indigenous Communities

The indigenous Knowledge, Community Monitoring and Citizen Science Branch will identify and coordinate information products required to support Indigenous communities and community monitoring partners and identify ways to encourage and enhance citizen science through outreach.

Appendix 1 – Detailed Multi-Year Financial Breakdown: if changes are to be made then an Addendum must be Complete and Approved.

(Complete the following detailed financial breakdown; add or delete categories as required)


Budget requirements	Year 1 (2017- 2018)		Year 2 (2018- 2019)		Year 3 (2019- 2020)		Year 4 (2020- 2021)		Year 5 (2021- 2022)	
	OSM Funding	External Funding	OSM Funding	External Funding	OSM Funding	External Funding	OSM Funding	External Funding	OSM Funding	External Funding
1) Salaries and benefits										
a) Appendix 2 - Totals	\$90,000									
2) Consumable Materials and Supplies										
a) Creation of Infographics	\$5,000									
b) Translation services (aboriginal languages)	\$5,000									
3) Video										
a) Script and produce a video focused on oil sands monitoring and science	\$35,000									
b) Translate completed video into Aboriginal languages.	\$5,000									
4) Travel										
c) Travel costs to community events for presentations or outreach	\$10,000									
Grand Total	\$150,000									

Appendix 2 – Staffing Plan

(Complete the following detailed staffing plan; add or delete categories as required)

Responsible Role	Year 1 – Budget Allocation		Year 2 – Budget Allocation		Year 3 – Budget Allocation		Year 4 – Budget Allocation		Year 5 – Budget Allocation	
	OSM Funding	External Funding	OSM Funding	External Funding	OSM Funding	External Funding	OSM Funding	External Funding	OSM Funding	External Funding
Science Liaison – Manager, Science Reporting (0.1 FTE)	\$10,000									
Science Liaison – Science Writer (0.15 FTE)	\$10,000									
Science Liaison – Engagement Assistant (0.4 FTE)	\$30,000									
Science Liaison – Dir, Science Liaison (0.05 FTE)	\$5,000									
IKCMCS Staff (2 staff at 0.2FTE)	\$35,000									
Grand Total <i>(inserted into Appendix 2)</i>	\$90,000	\$		\$		\$		\$		\$

Appendix 3 - Approvals

Project Submitted by:		
Name: Donna Chaw		
Organization: Alberta Environment and Parks	Signature:	Date: June 22, 2017
Project Approved by:		
Dr. Monique Dubé (AEP)		Dr. Kevin Cash (ECCC)
Signature 		Signature 
Date		Date